federal public service
HEALTH, FOOD CHAIN SAFETY AND ENVIRONMENT

Directorate-General for Environment
Division of Product Policy and Chemical Substances
Unit Riskmanagement - Biocides

YOUR LETTER OF –
YOUR REF –

OUR REF MRB/SFR/NG/2
DATE 10/09/2021

ENCL(S) –

CONTACT
TEL.
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E-MAIL INFO.BIOCIDES@HEALTH.FGOV.BE

Attn:
To all applicants seeking to register biocides in Belgium under the R.D. 4/4/2019.
To all applicants seeking authorisation for biocides in Belgium under the BPR (Regulation (EU) 528/2012).
To all current authorisation/registration holders of biocides on the Belgian market.

SUBJECT TRANSITION FROM GESTAUTOR TO NEW GESTAUTOR – STEP-BY-STEP APPROACH

Dear Madam, Dear Sir,

Back in 2017, the Riskmanagement – Biocides unit started the process of transitioning from its current IT-platform, "Gestautor", to an entirely new one. This new platform is currently being referred to as "New Gestautor". Over the last few years, we've been working intensively alongside our ICT department on the development of the new IT-platform. Today, it gives us great pleasure to announce that the project is nearing its completion.

The transition from "Gestautor" to "New Gestautor" will follow a step-by-step approach which, unfortunately, will also come with some temporary inconveniences for our clients and our service. With this document, we wish to inform you on all different phases and their respective impacts.

- Phase 1 – PRE-FREEZE PERIOD
  Aug 16th – Aug 29th (incl.)

  During this phase, applicants can still submit their dossiers (made in Application Form Generator) related to requests under the Royal Decree 4/4/2019 to info.gestautor@health.fgov.be. These dossiers, if complete, will be uploaded in "Gestautor" and the applicant will receive the invoice. Dossiers submitted in R4BP3 will also still be started up in "Gestautor" and the applicant will receive the invoice.
  Regarding the ongoing dossiers, they are not impacted in this phase.

- Phase 2 – FREEZE PERIOD
  Aug 30th – Sep 13 (incl.)

  During this phase, applicants can no longer submit their dossiers (made in Application Form Generator) related to requests under the Royal Decree 4/4/2019. Dossiers submitted during phase 1, but not complete by the start of phase 2, will be rejected. These dossiers will then have to be resubmitted once "New Gestautor" is fully operational (cf. phase 4).
  Dossiers submitted in R4BP3 will not be started up until "New Gestautor" is fully operational (cf. phase 4).
  The already ongoing dossiers are all impacted in this phase, since all dossiers (transitional and BPR) will be temporarily halted in their current step of their respective workflow/procedure.

  During this phase, our unit and our ICT department will be migrating all data from the current IT-platform to the new one. In addition, data quality checks will be run on all valid

authorized/registered products and products that were authorized/registered until max. 3 years ago.

- Phase 3 – POST-TRANSITION SETUP PERIOD
  Sep 13 – Account creation in New Gestautor

  As from this phase, "New Gestautor" is up and running. As a result, "Gestautor" is abandoned and so is Application Form Generator. Note that the new IT-platform includes a *Front Office*, for applicants and authorisation/registration holders to use, for the very first time. As such, all applicants and current authorisation/registration holders must now create their account. More information on how to do so, will be included in this document as soon as possible and available.

- Phase 4 – TRANSITION COMPLETED PERIOD
  Account creation in New Gestautor - …

  As from this phase, you can now use our new IT-platform for the following:
  - Review and manage your existing product portfolio under transitional measures (R.D. 4/4/2019) on the Belgian market.
  - Review your existing product portfolio under the BPR (Regulation (EU) 528/2012) on the Belgian market.
  - Put in and submit dossiers related to requests under transitional measures (R.D. 4/4/2019).
  - Communicate with your dossier manager for requests under transitional measures (R.D. 4/4/2019).
  - Declare your annual volume sold for your entire portfolio on the Belgian market and follow up on your obligations regarding to your yearly retribution.
  - And so much more …

  More information on how to do so, will be included in this document as soon as possible and available. Stay tuned!

We are aware that the impact of this transition on our clients and our unit is considerable, especially in the second phase. Unfortunately, these measures are essential to allow a proper migration of data. Our unit and ICT department will try to limit the duration of this phase as much as possible. However, it is currently hard to predict how long it will take. Therefore, this document will be updated as soon as possible in order to allow applicants and current authorisation/registration holders to follow-up on the transition. Also, please note that our helpdesk (https://www.helpdeskdppc.be/) and e-mail addresses will remain operational throughout the entire process should you require urgent assistance.

Sincerely,

The Riskmanagement – Biocides unit